

INSTRUCTIONS TO FILL ONLINE APPLICATION FOR OTHER STATE CANDIDATES

1. Candidates should carefully read the Prospectus before filling up the application form online. All rows / columns in the application should be correctly and completely filled in.
2. Candidates should submit applications **online** at <https://admission.tnifu.ac.in> **on or before 27.06.2025, 5.00 PM. ONLY ONLINE APPLICATION WILL BE ACCEPTED. OTHER FORMATS OF APPLICATION WILL SUMMARILY BE REJECTED.**
3. Candidates should apply for B.Tech. (Biotechnology) and B.B.A. (FEM) degree programmes through a single online application, provided they have paid the application/registration fees through online as detailed below, before applying.

Application fee: Rs. 300/-

4. If, for any reason (for want of more details), the candidate is not able to fill in all the required columns at a stretch, he / she may **SAVE** the application for future access. Upon saving the application, the candidate can **Login by entering their e-mail / mobile number and password (One Time Password - OTP)** for editing the contents later and submission before the due date.
5. After filling in all the relevant columns in the application and uploading necessary documents / certificates, the candidates may recheck the details provided by them before submission through **PREVIEW**.
6. **Candidates should ensure that the correct amount of ONLINE APPLICATION FEE is paid by using the method viz. a) Credit Card b) Debit Card c) Internet Banking d) IMPS and e) UPI in the ONLINE PAYMENT GATEWAY.**

PAYMENT BY ANY OTHER MODE WILL NOT BE ACCEPTED

7. After the online submission of application and uploading necessary documents / certificates, the candidate will receive an SMS and email that his / her application(s) is (are) submitted successfully.
8. After the receipt of this SMS / email, the candidates may take a printout of the application for their reference. Candidates not receiving the SMS / e-mail even after 48 hours post-submission may contact the Admission Committee through email admissionug@tnfu.ac.in.
9. The scanned copies of certificates/documents to be uploaded for online application are HSC / CBSE / other equivalent mark sheet, copy of Transfer Certificate and copy of Nativity Certificate.
10. **In case of revaluation / re-totaling in respect of qualifying examination,** the copy of revaluation / re-totaling mark certificate should be sent to The Chairman, Admission Committee (UG) through the email **admissionug@tnfu.ac.in** immediately by mentioning the application number already submitted.
11. Candidates **should ensure that correct particulars of date of birth, marks and nativity are furnished by him / her in the application.** On scrutiny, if any of these particulars furnished in the application are found incorrect:
 - i. He / she will forfeit admission to the degree programme itself, no matter at what stage of the course he / she may be at that time.
 - ii. He / she will be debarred from pursuing any degree programme of this University for three years.
 - iii. Legal action will be initiated against him / her for furnishing the wrong information.
 - iv. Admission is subject to verification of mark certificates by the Director of Government Examinations and if the mark certificate is found to be fake, admission is liable for cancellation besides criminal action being taken.

Important Note: The contents in the application form and prospectus are subject to modification or revision that may be issued from time to time by the University and Government of Tamil Nadu.